



3.3 Parental Involvement Policy

PURPOSE(S):

This policy establishes the need for the involvement of parents/guardians in their child's Nursery development and within their process of growth and development.

The purpose of this policy is to establish the relationship between parents and the administration and staff of Little Haven Nursery (LHN). This policy defines this relationship and establishes guidelines for its expression.

POLICY STATEMENT:

1. Parents/guardians are the primary caregivers for their children. However, Nursery play a crucial role in this process. Nursery staff at LHN seek to create a collaborative partnership between parents and the Nursery community. This relationship will reflect positivity, effectiveness, and commitment.
2. Nursery Responsibilities
Nursery staff will communicate the Nursery's responsibilities to parents/guardians regarding the custodial concerns, learning and development.
 - 2.1 Parents/guardians will receive regular communication regarding measures that are in place at the nursery regarding the care and safety of their child.
 - 2.2 Parent/guardians will receive regular updates regarding the developmental progress of their child. A team update will be prepared three times a year. Communication apps is used and as parents/guardians will receive a username and password to access the NURSERY LHN Parent app upon enrolment. The Nursery website is www.littlehavennursery.ae
 - 2.3 Parents/guardians will have opportunities to participate in regular Parent/Teacher meetings with their child's teachers or other staff members, to discuss the developmental progress of their child. The Nursery Calendar of Events and important dates is available online. Parents/guardians will receive communication regarding dates of Parent Meeting via email, LHN Parent App, and posts in Nursery.
 - 2.4 Parents/guardians will be encouraged to visit with the Nursery Principal to discuss any issue. Open communication between parents/guardians and nursery staff is encouraged and welcomed at all times.
 - 2.5 Parents/guardians will receive regular communication regarding nursery activities using a variety of tools. These include SMS messages, weekly newsletters, emails, LHN Parent App and letters and website.





3. Parent/Guardian Responsibilities

Parents/Guardians will be encouraged to participate fully in their child's educational development learning:

- 3.1 Parents/Guardians must ensure that the nursery has up to date contact information, including current mobile phone numbers and email addresses, of all caregivers, at all times. Parent/Guardians must inform nursery staff of their child's current home address.
- 3.2 Parents/Guardians must ensure that their child is punctual, wears the correct school uniform.
- 3.3 Parents/Guardians must respect the privacy of other students in the nursery. Parents cannot talk or meet with other children the Nursery.

ROLES AND RESPONSIBILITIES:

In order to ensure the effective implementation of this policy, all members of staff at Little Haven Nursery will work collaboratively to enact this policy.

Nursery staff will guide and support parents through all activities, which take place at the nursery. It is a goal of nursery staff to ensure that parents are informed, aware, and attentive to the development of their child as well as the growth of their child into a responsible citizen of the UAE and the world.

