



3.2 Partnership with Parents and Communication Policy – ADEK

PURPOSE(S):

This policy outlines how the nursery seek to establish and foster the development of partnership with parents and community within the Emirate of Abu Dhabi

DEFINITION(S):

<i>Parents</i>	Parents are the legal guardians and caregivers of children currently enrolled in a nursery as outlined on the completed enrolment form.
<i>Community</i>	All stakeholders, entities or organizations that have a relationship with the nursery.
<i>Partnership</i>	The relationship between the nursery and the parents and community, which is established to serve the needs and interest of the children enrolled in the nursery.
<i>Learning Journey Portfolio</i>	A learning Journey Portfolio is a folder that contains evidence of a child's progress. It maps evidence against developmental milestones and should be used as a talking point with parents in order to identity achievement and next steps for learning.
<i>Nursery Staff</i>	All nursery staff members who have valid appointment letter from ADEK and who interact with children (admin, teaching staff and caregivers.)

POLICY STATEMENT:

1. Parents are expected to response to nursery communications, monitor progress of their child's progress, attend Parent-Teacher Conferences, contribute to the nursery development planning, and participate in nursery community events and activities.
2. All Nursery staff are expected to engage with parents in order to maximize the child's experience in the nursery.
3. Nursery staff shall be committed to engage in dialogue with parents via telephone call as necessary.



- 3.1 Nursery staff shall use a Parent and Family communication application and post photos of children engaged in meaningful learning experiences on the application at least twice a week.
- 3.2 Nursery staff shall provide regular updates to parents about the child's progress by sharing evidence of learning and care through both formal and informal parent-teacher conferences.
4. The Nursery Principal shall provide parents with access to nursery policies in a Parent Handbook in order to provide them with information about how the nursery operates.
5. The Nursery Principal shall communicate key events and messages to parents
6. The nursery operates an open door policy and provides opportunities for parents to attend events and engage in learning experience.
7. The nursery provides parents with information about Early Childhood Education and Care and training.

